

**Rochelle Park Board of Education  
 Regular Meeting Minutes-7:30 P.M.  
 October 8, 2015**

- I. Call to Order and Flag**
- II. Roll Call**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Mr. Mark Scully, Vice President	<b>X</b>	
Mrs. Shirley Abraham	<b>X</b>	
Mr. Sam Allos	<b>X</b>	
Mrs. Arlene Ciliento Buyck	<b>X</b>	
Mrs. Maria Lauerman	<b>X</b>	
Mrs. Dimitria Leakas	<b>X</b>	
Mr. Robert J Esposito, President	<b>X</b>	

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent of Schools
- Mr. Brian Cannici, Principal
- Mrs. Cara Hurd, Director of Curriculum, Instruction, & Special Projects
- Mr. Kevin Woods, Building & Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

**III. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”  
 “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

**IV. Superintendent’s Report** Dr. Zoeller reported the following:

- Violence and Vandalism Report – the district reported no incidents during the 2014-2015 that were raised to the level required for reporting purposes.
- Various resolutions were on the agenda to approve workshops, field trips, personnel, as well as a second reading and adoption of policies that were introduced last month.
- Dr. Zoeller thanked Ms. O’Brien and Mrs. Leakas for their work on the 5K run, the Police, Fire, CERT, Ambulance, and DPW Departments for their assistance, as well as the volunteers.
- There will be a resolution to approve the Nursing Services Plan, this is an annual approval required by the State of New Jersey.
- A discussion was held on the construction video Dr. Zoeller created, it was suggested to put the video on the school website for the public to view.

**V. Principal’s Report** Mr. Cannici reported the following:

- Two representatives of the Regional Achievement Center (RAC) visited on October 5th. They were given a tour of the building and met with Mr. Cannici and Mrs. Hurd. Items discussed were the changes to the instructional program and the current (SIP) School Improvement Plan. The meeting was very productive, the representatives will return on November 16<sup>th</sup> to conduct classroom walkthroughs.

*Mr. Scully asked if the RAC visits were scheduled or a surprise. Inquired, if indeed they can just show up, and do the same representatives come each time or are they different.*

Mr. Cannici explained that there are no surprise visits, all have been planned. The reps for the most part have been the same core group; however, sometimes they will have a different person with them.

- Fire Prevention Day will be held on October 9<sup>th</sup>. The department will conduct a school-wide drill and present assemblies for students in K-8.
- Monday, October 12, 2015 Columbus Day, school will be closed for students, and faculty will have a staff development day.
- Mr. Cannici congratulated the following newly-elected student Council members: President- Christina F, Vice-President Eleana P, Treasurer- Kayla R, Secretary- Theresa P, and Historian- Caleb A.

**VI. Director of Curriculum, Instruction, and Special Project's Report** Mrs. Hurd reported the following:

- Curriculum Consortium – Meetings have been held with representatives from Rochelle Park, Maywood, and Hackensack. 1<sup>st</sup> Grade curriculum is 90% complete. Second grade teachers had a meeting on October 6<sup>th</sup>. Hackensack just changed their Math series to what we are currently using: Go Math.
- Mrs. Hurd has also been working on students assessments in ELA and Mathematics. Students in Grades 1-8 took Fast bridge assessments. The results will help the district identify students for the basic skills program. In the past spring testing would have determined the placements. PARCC testing results have not come back from the State, therefore, the district needed another avenue to identify student's strengths and weaknesses.

**VII. Building and Grounds Supervisor's Report** Mr. Woods reported the following:

- Mr. Woods commended the custodians on all the work they have done in connection with the construction projects. He also explained that he likes to work a season ahead, and therefore ready for any early changes.
- The boiler project is nearing completion. Currently they are testing the system, tomorrow they will start test firing.

*Mr. Esposito inquired about the warrantee.*

Mr. Woods stated it is warranted.

Dr. Zoeller injected that the installer warrantee's it for a year and the manufacturer for ten years.

*Mr. Scully asked about the maintenance of the equipment, who does that, do we handle that in-house.*

Dr. Zoeller answered, stating that routine maintenance the district employees can do. Anything major the company will come out and do so that we do not void the warranty.

*Mr. Scully asked how many people will have hands on with this system, what can a teacher do in the classroom, with regard to changing temperature.*

Mr. Woods explained that teachers will be able to move it up or down by 2-3 degrees, anything beyond that Mr. Woods or one of his custodians would have to make the change. Mr. Woods gave the board an example of how it would work.

**VIII. Public Questions on the Resolution's and Open Public Forum (Any Item)**

During this portion of the meeting, the residents are invited to address the Board regarding not only agenda items, but on any questions, comments, or concerns that may be in respect to the operation of the district.

Motion by Mrs. Abraham, seconded by Mrs. Lauerman, to open public comment at 7:42 P.M.  
Roll Call 7-0  
Motion Carried

Mrs. Maurer -Patton Ct- on resolution R2- it states TBD. R-3 No school bus drill, when will they be performed. P-5 the time of the aide, 27.5hours does that constitute a full time person. F-9 could you please explain this resolution.

*Dr. Zoeller explained that on resolution R2, the district is aware of what students are being bussed, but we have not received exact enrollment information from the Schools to establish enrollment, hence the TBD. R3- school bus drills need to be performed once in the fall and once in the spring, Mr. Woods and Mr. Cannici will be conducting them shortly. P5- 27.5 is part time; it is at the district's discretion to place personnel it does not state that one person needs to fulfill that requirement. F-9 is to allocate funds for new lockers, currently we have lockers that don't close, and some students have ½ lockers where others have a whole locker. They need to be replaced.*

Mrs. Kral-W. Oldis St- stated she had asked for a copy of the teacher's salary, and has not been given the information. She questioned why every other year it was listed on the agenda, it is public record. *Dr. Zoeller told Mrs. Kral that she could OPRA the information; however, the district cannot give out the deductions that are taken out, which is what she was asking for. Gross figures can be given but not with itemized deductions.*

Mrs. Kral asked about a line item in the budget for maintenance of the boilers, with the new boilers that was to be a savings. With that money did we order books? Where are the textbooks?

*Dr. Zoeller explained that books were ordered, in one instance we had more books than we needed. If staff members are in need of textbooks they need to tell the administration.*

Mrs. Kral stated some textbooks are 20 years old.

*Dr. Zoeller commented that in the area of Science the standards have recently changed on the national level, but New Jersey hasn't adopted them. The teacher is looking at textbooks, but has not given the district the information on the exact textbook to order.*

Mrs. Kral asked when the district is going to do that, adding that education should be #1. She wants to see textbooks not paint and plants. The teachers are making copies, basic skills classes have not started. Two aides in Kindergarten instead of three sections are there no extra classrooms.

*Dr. Zoeller explained that the district has ordered supplies as we were informed they were needed, basic skills couldn't start because there were no test scores to indicate placement. As Mrs. Hurd just indicated, Fast Bridge did that for us. PARCC scores have not come back from the state. Students have been identified and letters have been mailed home. Classes will start next week.*

Mrs. Trawinski-Forest Pl.-At back to school night the teacher stated math classes would now be 40 minutes, where in the past they had double periods for Math. How do you teach in 40 minutes?

*Dr. Zoeller explained that 40 minutes is the standard. The district had double periods for two or three years but that did not change the scores. The teachers came in over the summer and did curriculum writing to make adjustments for the change in time. He also noted that double periods in Math and ELA caused problems in other areas such as no Library, Computers, and Spanish was not 5 days a week.*

Mrs. Trawinski stated she feels Math is more important than the others. Realigning doesn't really mean anything.

*Dr. Zoeller added that with the smartboards, books, working with Hackensack to put together programs that are aligned, articulating curriculum.*

Mrs. Trawinski questioned curriculum and smartboards will fix scores.

*Mrs. Hurd added that by not having the double periods class sizes are smaller and students can get more individualized instruction.*

Mrs. Trawinski reiterated that she still could not understand getting everything taught in 40 minutes.

Mrs. Kral added that specials class enrollment has gone up in some cases to 1.5 classes.  
*Dr. Zoeller stated it only occurs in two grade levels. Prior to doing that some of the grades were not getting computers at all, adding it is a balancing act. This framework has been used in prior years.*

*Mr. Scully asked what color the lockers would be.  
Dr. Zoeller stated not blue! He is looking at the school's color of Maroon.*

Motion by Mrs. Buyck, second by Mr. Allos, to close public comment at 8:00 P.M.  
Roll Call 7-0  
Motion Carried

IX. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

**ROUTINE MATTERS RESOLUTIONS R1-R10**  
**POLICY #0168- APPROVALS OF BOARD MINUTES**

**R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:**

**September 10, 2015 Regular Meeting & Executive Session**

Motion by Mrs. Buyck, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY#5200 ATTENDANCE**

**R2. RESOLVED: that the Board of Education approves the attendance report for the month of September 2015 as listed:**

<u>Enrollment</u>	<u>Left</u>	<u>Entered</u>
Midland School 496		1-PreK
Hackensack H.S. TBD		
Academies/Technical Schools TBD		
Totals		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	7387	Possible Days	816
Days Present	7163	Days Present	809
Days Absent	224	Days Absent	7
% Present	96.9%	% Present	99.1%
% Absent	3.1%	% Absent	.09%

Motion by Mrs. Buyck, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY #8420 EMERGENCY & CRISIS SITUATIONS**

**R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of September 2015 for the Rochelle Park School District.**

**Fire Drill September 29, 2015  
Security Drill September 28, 2015**

Motion by Mrs. Buyck, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING**

**R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for September 2015 on behalf of the Rochelle Park School District.**

**September 2015**

Reported Cases: 1  
Number of Cases open: 0  
Number of Cases closed: 1  
Number of Incidents determined to be HIB: 1

Motion by Mrs. Buyck, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY# 8461 REPORTING VIOLENCE AND VANDALISM**

**R5. RESOLVED: that the Board of Education accepts the report and acknowledges the public presentation by the Superintendent of the 2014-2015 Midland School #1 Violence and Vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS).**

Motion by Mrs. Buyck, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY #5307 NURSING SERVICES PLAN**

**R6. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the Nursing Service Plan and Emergency Action Plan for "A Sudden Cardiac Event" which includes staff protocol for the 2015/2016 school year.**

Motion by Mrs. Buyck, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY #2340- FIELD TRIPS**

**R7. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip request:**

**Mrs. Sobeck, Mrs. Hani, Mrs. Coffey and Mrs. Shean to accompany the Kindergarten Classes to the Rochelle Park Firehouse on October 27, 2015 with a rain date of October 29, 2015. There is no admission fee for this trip.**

**Ms. Herter, Ms. Barbieri, Mrs. Geoffroy, Mrs. Pallouras, Mrs. Scarpa, Mrs. Holzman, Mrs. Zambrano, Mrs. Gomez, Mrs. Genovese, and Mrs. DeSimone to accompany the Pre K Classes to DePiero's Farm on October 27, 2015 at a cost of \$20.00 per student to be borne by the parents.**

Motion by Mrs. Buyck, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY #0130 BYLAWS & POLICIES**

**R8. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the second reading and adoption of the following Policies and Regulation:**

**Policies**

**3322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices**

**4322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices**

**5330 Administration of Medication**

**5339 Screening For Dyslexia**

**5615 Suspected Gang Activity**

**5756 Transgender Students**

**8540 School Nutrition Programs**

**8550 Outstanding Food Service Charges**

**8820 Opening Exercises/Ceremonies**

**Regulation**

**R5330 Administration of Medication**

Motion by Mrs. Buyck, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY #5120 NEEDS ASSESSMENT PUPILS**

**R9. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following special education placement for the 2015-2016 school year.**

**CASE# 07-06**

**CLASSIFICATION: ED**

**PLACEMENT: Inspirations for Youth & Families LLC**

**RELATED SERVICES: None**

**TRANSPORTATION: N/A**

**TUITION: \$35. Per hour 10 hours a week projected to be \$3,500.00**

Motion by Mrs. Buyck, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY#2312 CLASS SIZE**

**R10. Whereas,** the enrollment in the two Midland School Kindergarten sections exceed the number of students permitted under Title 6A for when only an appropriately certificated teacher is present, and

**Whereas,** the Superintendent of Schools has requested and received a waiver from the Executive County Superintendent to increase the number of students in each section provided a classroom aide is present during normal classroom instruction, and

**Whereas,** aides have been assigned to each of the two Kindergarten sections for this purpose, and

**Whereas,** this is a practice that has often been followed by Midland School in previous years due to fluctuations in Kindergarten enrollment, and

**Whereas,** this course of action meets with the standards set by the State of New Jersey for fiscal “economy and efficiency” in the operation of public schools, now

**Therefore be it resolved,** that the Rochelle Park Board of Education hereby authorizes the implementation of the Executive County Superintendent’s waiver.

Motion by Mrs. Buyck, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**PERSONNEL RESOLUTIONS P1-P8**  
**POLICY #3240 – PROFESSIONAL DEVELOPMENT**

**\*P1. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the participation of the person named at the following workshops/conferences:

**Maria Leccese to attend “Response to interventions: Practical strategies’ for intervening with student’s before they fall too far behind in Math” on November 17, 2015 in Fairfield NJ at a cost to the district of \$239.00 for registration.**

**Jennifer O’Brien (PE) to attend “NJ Association for Health, Physical Education Lake Conference for K-8 Physical Education” October 22-23, 2015 in Hardwick NJ at a cost of \$110.00 for registration.**

**Theresa Genovese to attend “Progress Monitoring & Reporting on IEP Goals” on November 10, 2015, in Edison NJ, at no cost for registration**

Motion by Mrs. Buyck, seconded by Mrs. Lauerman  
Roll Call 7-0  
Motion Carried

**POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS**

**P2. RESOLVED:** on the recommendation of the Superintendent that the Board of Education approves the following list of substitutes for the positions named for the 2015-2016 school year at a rate of \$10.05 per hour.

**Peggy Sue Iurato- Substitute Classroom Assistant**

Motion by Mrs. Buyck, seconded by Mrs. Lauerman  
Roll Call 7-0  
Motion Carried

**P3. RESOLVED, on the recommendation of the Superintendent, the Board of Education approves the following personnel for the 2014-2015 school year to the position stated below at \$19.30 per hour.**

Elyce Shean- Substitute Latchkey Assistant  
Phyllis Mocera- Substitute Latchkey Assistant

Motion by Mrs. Buyck, seconded by Mrs. Lauerman  
Roll Call 7-0  
Motion Carried

**\*P4. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the employment of Elizabeth (Beth) DeSimone as a Special Education Aide for the 2015- 2016 school year at an hourly salary of \$19.30 per hour, hours not to exceed 27.5 hours for part time position (no benefits).**

Motion by Mrs. Buyck, seconded by Mrs. Lauerman  
Roll Call 7-0  
Motion Carried

**\*P5. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the employment of Elyce Shean as a Classroom Aide for the 2015-2016 school year at an hourly salary of \$19.30 per hour, hours not to exceed 27.5 hours for part time position (no benefits).**

Motion by Mrs. Buyck, seconded by Mrs. Lauerman  
Roll Call 7-0  
Motion Carried

**P6. RESOLVED: on the recommendation of the Superintendent, the Board of Education amends the resolution for breakfast supervision to read a rate of \$18.00 per day.**

Motion by Mrs. Buyck, seconded by Mrs. Lauerman  
Roll Call 7-0  
Motion Carried

**POLICY #3141 RESIGNATION**

**P7. RESOLVED: that the Board of Education accepts the notice of resignation letter from Mrs. Ferla for the extracurricular position of Newspaper Club Advisor for the 2015-2016 school year effective immediately.**

Motion by Mrs. Buyck, seconded by Mrs. Lauerman  
Roll Call 7-0  
Motion Carried

**POLICY #4431.1 – FAMILY LEAVE**

**\*P8. RESOLVED: that the Board of Education does hereby approve the request of**



**Mrs. Melanie Ferla to go on maternity leave effective February 11, 2016 until the end of the 2015/2016 school year. Mrs. Ferla will initiate the Family Leave Act starting in March 14, 2016 for a period of 12 weeks, after which Mrs. Ferla will have an unpaid leave for the remainder of the school year.**

Motion by Mrs. Buyck, seconded by Mrs. Lauerman  
 Roll Call 7-0  
 Motion Carried

**FINANCE AND INSURANCE-RESOLUTIONS F1-F12**

**Upon the recommendation of the Business Administrator to the Superintendent**

**POLICY #6460 PAYMENT OF GOODS AND SERVICES**

**F1. RESOLVED: that the Rochelle Park Board of Education approve the October 2015 Bill List as approved by the Finance Committee, attached and listed below:**

<b>A. Regular Bills- Fund 11</b>	<b>\$232,398.63</b>
<b>B. Regular Bills – Fund 20</b>	
<b>C. Capital Projects-Fund 30</b>	<b>1,664,621.36</b>
<b>D, Debt Service- Fund 40</b>	
<b>E. Food Service- Fund 60</b>	<b>75.00</b>
<b>F. Enterprise- Fund 61</b>	
<b>TOTAL DISBURSEMENTS</b>	<b>\$1,897,094.99</b>

ATTACHMENT

Motion by Mr. Scully, seconded by Mrs. Leakas  
 Roll Call 7-0  
 Motion Carried

**F2. RESOLVED, that the Rochelle Park Board of Education approves the October 2015, payroll in the amount of \$467,107.45.**

Motion by Mr. Scully, seconded by Mrs. Leakas  
 Roll Call 7-0  
 Motion Carried

**Transfers**

**F3. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for July and August 2015.**

ATTACHMENT

Motion by Mr. Scully, seconded by Mrs. Leakas  
 Roll Call 7-0  
 Motion Carried

**F4. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's Reports for the months' of July and August 2015.**

ATTACHMENT

Motion by Mr. Scully, seconded by Mrs. Leakas  
Roll Call 7-0  
Motion Carried

**POLICY#6660- STUDENT ACTIVITY FUND**

**F5. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the month of September 2015.**

ATTACHMENT

Motion by Mr. Scully, seconded by Mrs. Leakas  
Roll Call 7-0  
Motion Carried

**Payment of Goods**

**F6. WHEREAS, Central Pack Engineering Corp. was awarded the bid for the Infrastructure upgrade – Boiler & Heating Replacement and Sprinkler upgrade project to the Midland School; and**

**WHEREAS, Central Pack Engineering Corp. has submitted Payment Application #5 in the amount of \$ 1,044,989.04.**

**WHEREAS, Environetics Architects has verified that a review of the application finds it in conformance with the level of work completed to date.**

**NOW THEREFORE BE IT RESOLVED that the Board approves this payment application in the amount of \$ 1,044,989.04.**

Motion by Mr. Scully, seconded by Mrs. Leakas  
Roll Call 7-0  
Motion Carried

**F7. WHEREAS, Central Pack Engineering Corp. was awarded the bid for the Media Center Computer Room & Flexible Multi-Purpose Classroom Renovation project to the Midland School; and**

**WHEREAS, Central Pack Engineering Corp. has submitted Payment Application #3 in the amount of \$ 293,062.72.**

**WHEREAS, Environetics Architects has verified that a review of the application finds it in conformance with the level of work completed to date.**

**NOW THEREFORE BE IT RESOLVED that the Board approves this payment application in the amount of \$ 293,062.72.**

Motion by Mr. Scully, seconded by Mrs. Leakas  
Roll Call 7-0  
Motion Carried

**F8. RESOLVED:** upon the recommendation of the Superintendent, the Board of Education approves the submission of the Middle School Locker Replacement at the Midland School to the State Department of Education as an “Other” Capital Project.

ATTACHMENT

Motion by Mr. Scully, seconded by Mrs. Leakas  
Roll Call 7-0  
Motion Carried

**F9. RESOLVED:** upon the recommendation of the Superintendent, the Board of Education approve the amendment of the Long Range Facility Plan to revise and add the following projects per the attached list

ATTACHMENT

Motion by Mr. Scully, seconded by Mrs. Leakas  
Roll Call 7-0  
Motion Carried

**F10. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves applications for Change of Use of Educational Space for the 2015-2016 School Year as per the following, applications will be forwarded to the County Office.

<u>Program</u>	<u>Room #</u>	<u>Change Result</u>
Self- Contained Pre-School	104 to 106	Program unchanged
Primary Resource Room	307 to 222	Shared room to small instructional space
Primary Resource Room	307 to 215	Shared room to small instructional space
Primary Resource Room	109 to 309	Individual Space to shared space
Primary Resource Room	209 to 224	Individual Space to shared space
Primary Resource Room	224 to 224	Individual Space to shared space

Motion by Mr. Scully, seconded by Mrs. Leakas  
Roll Call 7-0  
Motion Carried

**POLICY#- SCHOOL NUTRITION**

**F11. WHEREAS,** the Rochelle Park School District, as deemed necessary, sends students to out of district private schools for students with disabilities (PSSD) and  
**WHEREAS,** Youth Consultation Service, Inc. (“YCS”) operates PSSDs at various locations in New Jersey; and

**WHEREAS,** District students placed at YCS PSSDs receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and

**WHEREAS,** the YCS meals provided are discounted and/or free to the District students attending YCS PSSD’s and

**WHEREAS,** the District does not require YCS to charge District students for the meals being provided.

**NOW, THEREFORE, BE IT RESOLVED,** as follows

**Section 1. District Does Not Require Charges for Meals. The District’s Board of Education resolves that it does not require YCS PSSD’s to charge students for reduced and/or paid meals.**

**Section 2. Effective Date: Repealed This Resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of each inconsistency.**

Motion by Mr. Scully, seconded by Mrs. Leakas  
 Roll Call 7-0  
 Motion Carried

**POLICY#7510 USE OF FACILITIES**

**F12. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time as well as make adjustments due to construction.**

<b>Group/Organization</b>	<b>Use/Purpose/Room</b>	<b>Dates</b>	<b>Rental Fee</b>
<b>Girl Scouts (Brownies)</b>	<b>Classroom</b>	<b>Every other Wednesday Oct-June</b>	<b>None</b>
<b>Girl Scouts</b>	<b>Classroom</b>	<b>10/1,10/15,10/29,11/12,12/3,12/17,1/7,1/21,2/4,2/18,3/3,3/17,3/31,4/21,5/5,5/19,6/2</b>	<b>None</b>

Motion by Mr. Scully, seconded by Mrs. Leakas  
 Roll Call 7-0  
 Motion Carried

**IX. Reports-Community Action Items**

***2015 Year***

Building & Grounds- Mr. Esposito No report

Business, Finance, and Transportation- Mrs. Lauerman, System 3000 budget and personnel in place, business office issues send to Dr. Zoeller. The auditors were in for an initial review- they will be back in early November.

Curriculum, Instruction, and Assessment- Mr. Scully- administrated Fast Bridge benchmark data for the teachers to use, currently rewriting math curriculum.

Legislation and Policy- Mrs. Abraham the board just approved a second reading and adoption of several policies.

Personnel and Negotiations- Mr. Allos-Preparing for negotiations to start, there is an initial meeting set for later this month.

Special Education- Mrs. Buyck – no report

Technology & Community/Staff Relations- Mrs. Leakas- 95% of the smart boards are up. Wireless is up and running. Punch list will be complete around Thanksgiving. PARCC testing will be reduced to two weeks instead of three; the committee’s next meeting is in January.

NJSB- Mrs. Buyck-nothing to report

Joint Boards, Mrs. Leakas- Hackensack’s play is this week, started tonight. Joint boards meeting will be Tuesday October 13<sup>th</sup>. Hackensack will have an 8<sup>th</sup> grade open house; December 2-3 will have P/T conference.

Bergen County School Boards- Mrs. Abraham- attended a dinner meeting with Mrs. Leakas. October 14<sup>th</sup> a preliminary report is to be released on PARCC.

Municipality- Mr. Allos briefed the Township Committee on the renovations, invited them to the building rededication. He thanked Mr. Valenzuela for attending tonight's ceremony.

Mr. Allos noted that a member of the community asked about a sprinkler system, there was some confusion regarding ground sprinklers. Dr. Zoeller explained the work that was done outside with the water line was a new water line to the building, had nothing to do with ground sprinklers. District is waiting for United Water to cut into the main line in the street.

Community Mr. Scully- Ragamuffin parade on October 31<sup>st</sup>, start is on Williams St it will precede to Carlock field for Rochelle Park Day. Town tree lighting will take place on December 4<sup>th</sup>. Flu shots October 13<sup>th</sup> for seniors. Town hall will be closed on Columbus Day & Veterans Day November 8<sup>th</sup>.

### **VIII. Open to the Public (Any Item)**

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mrs. Abraham, seconded by Mr. Allos, to open public comment at 8:10 P.M.

Roll Call 7-0

Motion Carried

Mrs. Verhasselt -Forest Pl. asked when caucus meetings are held.

*Dr. Zoeller explained that when the Board reorganized in January they went to a committee meeting, then board meeting structure.*

Mrs. Verhasselt stated with no caucus, it leaves no room for the board to discuss things as a whole. With only the committee meeting when do the other board members become informed about what will be on the agenda?

*Dr. Zoeller explained how the committee structure runs. The chairperson is responsible for getting out the word to other board members.*

Mrs. Verhasselt- added that a healthy discussion might bring things out that the three members may not think about.

*Dr. Zoeller added that prior to January the board was using two different structures. This brought it to one. At the coming January 2016 Reorganization meeting; the Board can revisit this issue.*

Mrs. Maurer- stated that a board member reported one committee meeting won't be held until December and another Technology won't meet until January. This is an issue. The previous caucus/regular meeting structure ran that way forever.

*Dr. Zoeller explained that technology doesn't need to meet until the district starts the budget preparations for next year. There's nothing to report till then. If the board decides in January that they want to revert back to the old caucus/regular meeting structure they will decide at the reorganization meeting.*

Mrs. Verhasselt- The curriculum person from Hackensack, what does he do different than what Mrs. Hurd is doing.

*Dr. Zoeller explained that Mrs. Hurd is the director here, she works for Rochelle Park. Curriculum writing is taking place as a collaborative effort. Hackensack will take it back to their district and implement it.*

*Mrs. Hurd added they just got the Go Math series.*

*Dr. Zoeller added finally everyone is on the same page in the same book.*

Mrs. Verhasselt stated years ago our kids in math were the top students in Hackensack.

Mrs. Kral- asked about textbooks in Social Studies & Science. The school is going to be ready but what about education? Are there missing textbooks?

*Dr. Zoeller stated he only knows of two teachers that were missing textbooks and they have been ordered.*

Mrs. Kral asked if Dr. Zoeller was accusing teachers of taking the books.

*Dr. Zoeller said 'no'. Mr. Cannici stated instruction is going on. If teachers are missing supplies they need to tell the administration.*

Mrs. Kurian, Marinus Street -- asked who is responsible for saying you have until this date. Why are we still looking for science books?

*Mr. Cannici stated we hold teachers accountable. They need to let us know that they need something in their classrooms*

*Dr. Zoeller - anyone in the public, if your students don't have their supplies. We will investigate and order what we need, but we cannot act if we do not know.*

Mr. Scully - We need to be proactive and find out from the teachers.

*Mr. Cannici – Dr. Zoeller has asked them and I have sent out emails, I will send it out again.*

Dr. Zoeller - We are going to be starting classroom observations. If teachers do not tell us what they are missing we will likely see that for ourselves. We have the money in the budget, we just need to know who needs what.

Mrs. Verhasselt – Suggested that the administration do walkthroughs, as observations will take too long.

Mr. Trawinski- following emails, if teachers don't respond- could you discuss it at a faculty meeting?

*Dr. Zoeller - stated he told the staff at the very first meeting of the year. He asked the staff that if you don't have what you need send an email to Mr. Cannici.*

Mrs. Lauerma asked did you get a response?

*Mr. Cannici stated that for the staff who responded, we got them what they needed.*

Mr. Trawinski asked if the board has a committee for this.

*Dr. Zoeller stated it was the administration responsibility*

Mrs. Trawinski - asked about science textbooks and if Mrs. Rainone didn't know about the state standards.

*Mrs. Hurd responded Science is being looked at, but the book series might be going online. We have reached out to other districts. Curriculum and textbook adoptions are grades 6,7,8 for next year and 3,4,5 the following year.*

Mr. Trawinski – suggested that an announcement to parents about missing materials could possibly be posted on the website.

Motion by Mrs. Leakas, seconded by Mrs. Lauerman, to close public comment at 8:30 P.M.

Roll Call 7-0

Motion Carried

**X. Announcements**

The next Regular Meeting will be held on Thursday, November 12, 2015 at 7:30 P.M. in the Media Center.

**XI. Executive Session Announcement (if Needed)**

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:

Personnel/Legal, Student Discipline

NOW HEREOF BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form with in a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mr. Allos, seconded by Mrs. Leakas, to open Executive Session at 8:33 P.M.

Roll Call 7-0

Motion Carried

Motion by Mr. Scully, seconded by Mrs. Lauerman to close Executive Session at 9:20 P.M.

Roll Call 7-0

Motion Carried

Motion by Mrs. Buyck, seconded by Mrs. Abraham, to resume Regular Meeting Agenda at 9:21 P.M.

Roll Call 7-0

Motion Carried

**XII. Additional Motions:**

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

**A1. Upon the recommendation of the Superintendent, the Board of Education approves the Stipulation of Settlement between the Board and the Teacher whose name is on file in the Business Administrator/Board Secretary's office, per the attached list.**

Motion by Mr. Allos, seconded by Mrs. Leakas

Roll Call 7-0

Motion Carried

**A2. Whereas,** the Rochelle Park Board of Education and the parents of minor child Case #04-14 have reach an amicable settlement, and

**Whereas,** all parties have signed and executed the Settlement Agreement between the parties, now

**Therefore** be it resolved, that the Rochelle Park Board of Education approves the Settlement Agreement.

Motion by Mr. Allos, seconded by Mrs. Leakas  
Roll Call 7-0  
Motion Carried

**A3. RESOLVED: that upon recommendation of the Superintendent, the Board of Education approves the observation and guidance for the following Rochelle Park resident.**

Case# 04-14  
Classification: Autistic  
Placement: Alpine Learning Center-Outreach  
Effective: 9/1/2015  
Tuition: \$200.00 Per hour up to 35 hours from 9/1/2015-6/30/2016  
Transportation: N/A  
Related Services: N/A

Motion by Mr. Allos, seconded by Mrs. Leakas  
Roll Call 7-0  
Motion Carried

### **XIII. Adjournment**

Motion by Mr. Scully, seconded by Mrs. Abraham, to adjourn meeting at 9:23 P.M.  
Roll Call 7-0  
Motion Carried